



BUSINESS EDUCATORS OF WESTERN AUSTRALIA (INC)

ABN 47 665 285 901

PO Box 250, Mt Lawley, 6929

[bewa@iinet.net.au](mailto:bewa@iinet.net.au)

## Newsletter 2

# 2017

### **This Newsletter at a glance**

- A message from the President
- 2017 BEWA AGM
- 2017 BEWA Conference
- BEWA website
- 2017 BEWA Exams
- 2017 CPA Plan Your Own Enterprise Competition
- Business Symposium at the University of Notre Dame Australia, Fremantle Campus on 20 June
- Opportunity for guest speaker to deliver a school entrepreneurs program

### **Messages from the President**

Apologies for this Newsletter not going out to you at the beginning of the term as has been the BEWA custom. Given that the content of the Newsletter was to have been regarding the conference, the website, examinations and the CPA Plan Your Own Enterprise Competition, it was decided to wait until we could provide you with relevant details. You will now find these elsewhere in this Newsletter. However, before you read about these, please take note of the following descriptions of BEWA administration. It puts the onus on YOU to follow the procedures because we now live in a world without Dell emailing or phoning you at school to remind you, follow up with your finance department, send you copies of things you have misplaced, etc.

### **PLEASE, PLEASE be aware or reminded of BEWA administrative processes**

Please be reminded that Dell has now fully retired from BEWA and is enjoying a very active life in her retirement community – well deserved after her countless years of service. Dell and I have staged a gradual handing over of administrative processes over the past three years to the point where Dell's involvement was minimal last year and totally absent this year. Your BEWA Secretary is now Victoria Lacey and your BEWA Treasurer is now Josie Detata, both of whom work full time in demanding positions. Although most members follow our procedures (which necessarily have to be streamlined and evidenced by documentation), there are some who need to be either made aware of or reminded of the following points.

### **All BEWA communication is now done via email**

The BEWA email is checked on a daily basis and actioned as soon as reasonably possible. Therefore, can I please remind everyone to clear their mailboxes from time to time to ensure that you receive all your emails, including those from BEWA. (In the past, Dell would telephone your school and leave a message for you if she noticed that your mailbox was full. This is a service BEWA can no longer continue.)

## **BEWA's preferred method of payment is by direct debit**

*Bank details for Direct Debit:*

BankWest Midland

BSB: 306-041

A/C 415548-9

When you or your school makes a payment to BEWA via direct debit we need **YOUR Name or YOUR SCHOOL's name and the REASON for the payment written as a note against the deposit**. Examples: C Woods membership / Perth SHS m'ship / Perth SHS Sem 2 Exam / Perth SHS Sem 2 & Past Exams / C Woods conference / C Woods conf reg.

This is the only way we can identify who made the payment and what it was for. BEWA cannot match your payment with a series of numbers your school may use in its accounting system, or the name of your partner who may have made the payment on your behalf, or guess what the payment was for. It also does not recognise the name of your Registrar/Business Manager/Finance Manager so you need to tell them to use the school's name in the note for the deposit.

## **Payment to BEWA is always evidenced by a form**

**Membership:** When you make a payment to join BEWA or renew your membership you must also complete a membership form (currently available on the BEWA website). Please download and complete the details on this form, scan it and send it as an attachment to [bewa@iinet.net.au](mailto:bewa@iinet.net.au). Our processes will not allow your name to be placed on the BEWA membership register until this form is received. That is, your finance department might pay for your membership but your membership will not be complete until you submit your completed membership form. Consequently, you will not be able to order exams or access the BEWA Members' downloads section of the website. It is highly recommended that you check with your finance department that your membership has been paid and send this form to BEWA yourself.

**Purchase of exams:** When you make a payment to purchase Semester One, Semester Two or Past Exams you must download and complete the relevant order form/s, (currently available on the BEWA website), scan and send as an attachment/s to [bewa@iinet.net.au](mailto:bewa@iinet.net.au). It is **essential** that you nominate the individual (and their email address) to whom the examination/s will be emailed. Our processes will not allow the exam/s to be sent to you without (1) payment having taken place, and (2) appropriate order forms nominating to whom the exam/s will be emailed. It is highly recommended that you check with your finance department that the exams have been paid for and do not trust that because you ordered them from BEWA and put in a request for payment through your finance department that the exams will be sent to you. In the past Dell has, as a result of being contacted by very stressed teachers who need their exams NOW, spent countless hours liaising with finance departments only to be told that these same teachers had not followed their school's processes regarding purchases. So please remember, no payment = no exam sent. Also no name or email address supplied on the order form = no exam sent (for obvious reasons).

**Registration for BEWA conference/PD:** When you make a payment to register for the BEWA conference or any professional development offered by BEWA, please complete the relevant form which will be placed on the website when the program for the conference/PD is finalised (e.g. a registration form for this year's BEWA conference will be placed on the website in **Term 3** when the program is finalised). When this is placed on the website please download, complete all required details, scan and email it as an attachment to [bewa@iinet.net.au](mailto:bewa@iinet.net.au). It is highly recommended that you do this yourself and provide your finance department with a copy and follow up that they have paid your registration. You will not be registered for the conference until BEWA receives payment.

**BEWA Post Office Box:** The BEWA Post Office Box (PO Box 250, Mt Lawley 6929) is being used by fewer and fewer individuals and schools sending cheques because now almost all pay by direct debit. Consequently the PO Box is generally only emptied fortnightly unless there is a specific reason to expect more mail, such as around the closing date of the CPA Plan Your Own Enterprise Competition when a large volume of business plans is received. If you or your school posts a cheque, form or letter to the PO Box, please take this into consideration.

### 2017 BEWA Annual General Meeting

The 2017 BEWA AGM was held at 5:00pm on Monday 27 February at The Garden, 742 Newcastle Street, Leederville (this was after a quorum not being achieved on Monday 20 February). The new committee elected is as follows:

|                            |  |
|----------------------------|--|
| President:                 | Christine Woods                              |
| Vice President:            | Katherine Smith                              |
| Secretary:                 | Victoria Lacey                               |
| Treasurer:                 | Josie Detata                                 |
| Ex Officio:                | Nic Keskinidis                               |
| Committee Members:         | Melinda Bate, Annie Rosario, Fiona Walton    |
| University Representative: | Fe'ama Brass                                 |
| Industry Representative:   | Karen Oswald (acting as website coordinator) |

### 2017 BEWA Conference

The date and venue for the 2017 BEWA Conference has now been finalised. It will be held from 8:15am until 3:00pm on **MONDAY** 4 December 2017 at the Business School of the University of Western Australia, Crawley Campus. Most presenters have been confirmed and BEWA is currently negotiating with the remainder. It is planned that the Program and Registration Form will be made available at the beginning of Term 3, so watch this space.

### BEWA website

*At long last* the BEWA website is current, with a Members' download section accessible only by financial BEWA members. When you visit the BEWA website <http://bewa.org.au/> refresh your cache to get the latest updates on the site. To access the resources in the Members' download section login with your **username** being the email address you have given on your BEWA membership form. You can set your own **password**. The first time you log in you may find that you need to select **forgot my password**. Follow the instructions and you will be sent a verification code to login and then you can set your own password.

A big thank-you to Victoria Lacey who has provided all of the ACF resources to date. I appeal to all members to join the community of sharing by contributing one (or more) of your own resources. Simply email [bewa@iinet.net.au](mailto:bewa@iinet.net.au), attach the resource/s and nominate if you/or your school would like to be acknowledged as the contributor.

### 2017 BEWA Exams

Order forms are now available on the BEWA website (under Examinations) for:

#### Semester One Exams

- ACF ATAR Year 11 (unit 1)
- ACF ATAR Year 12 (unit 3)

#### Semester Two Exams

- ACF ATAR Year 11 (unit 1 and 2)
- ACF ATAR Year 12 (unit 3 and 4)
- BME ATAR Year 11 (unit 1 and 2)

- BME ATAR Year 12 (unit 3 and 4)

### **Past Exams**

- 2016 end of year exam for ACF ATAR Year 11 (unit 1 and 2)
- 2016 end of year exam for ACF ATAR Year 12 (unit 3 and 4)
- 2016 end of year exam for BME ATAR Year 11 (unit 1 and 2)
- 2016 end of year exam for BME ATAR Year 12 (unit 3 and 4)

All details regarding the order and delivery of these exams are on the order form/s. These exams are for sale to financial BEWA members only, with no exceptions. Our processes mean they will not be supplied to anyone who is not a financial BEWA member or any financial BEWA member who has not paid for them. The exams are made available electronically, making it easy to tailor them for a specific school. As you would appreciate, the production of these papers is only possible when BEWA has a critical level of membership. If you pass these exams on to others, it may well result in their production being unviable and therefore these exams will cease to exist in the future.

### **2017 CPA Plan Your Own Enterprise Competition**

The CPA Plan Your Own Enterprise Competition entries close on Friday 1 September 2017, with the national judging taking place in Melbourne on Tuesday 10 October 2017. The sponsor of the competition, CPA Australia, encourages teachers to download entry forms from its website at [www.cpaaustralia.com.au/enterprise](http://www.cpaaustralia.com.au/enterprise) where competition tips are also given. For your convenience an electronic copy of the promotional brochure and entry form is attached with this Newsletter.

BEWA supports WA entries by awarding state prizes for first and second places in both divisions of the competition, as well as special awards when warranted. A ceremony to bestow these awards will take place at the Perth office of CPA Australia on Monday 16 October 2017. Please encourage your business students to enter the competition and be rewarded. All participants receive a participation certificate. An anecdotal story I have heard this year is that a student was told that what distinguished her from the other applicants for a job was this certificate. The employer stated that to write a business plan around her business idea showed her problem solving skills and set her apart from the other applicants for the job!

### **Business Symposium at the University of Notre Dame Australia, Fremantle**

ATAR ACF and BME teachers will be interested in the Business Symposium at the University of Notre Dame Australia, Fremantle Campus on Tuesday 20 June 2017. This is being held at the Fremantle Campus of the University between 9:45am and 2:00pm. It is a free event for teachers and their students, with morning tea and lunch supplied. The ACF sessions are:

- Spotting the wolves of Wall Street – When the numbers look too good to be true (Presenter: Dr David Wong)
- SCEE on the acquisition trail – The respective roles of the Board and Management (Presenter: Professor Derek Parkin)
- Slater & Gordon – How did we end up here? (Presenter: Clare Rossiter)

The BME sessions are:

- How to make a museum sexy (Presenter: Vikki Baldwin)
- What it takes to be a successful entrepreneur (Presenter: Dr Peter Gail)
- Does money motivate people in the workplace?(Presenter: Mike Fazey)

Registration and queries to Lexi Rollins: 9433 0694, [lexi.rollins@nd.edu.au](mailto:lexi.rollins@nd.edu.au).

### **School Entrepreneurs Program**

Attached with this Newsletter is information regarding an opportunity to secure a guest speaker from the finance industry to deliver this program to your students. Jodi Carle is a BEWA member who has been out of the classroom for several years working in the finance industry. She is now returning to teaching and offering this program.